INVITATION FOR BID

Missouri Disaster Recovery Jobs Program

HEAVY EQUIPMENT RENTAL AND SUPPLIES

Location:
English Landing Park Worksite
Parkville, Missouri

Funded by Missouri Department of Workforce Development
US Department of Labor - National Emergency Grant

Proposals Due: Tuesday May 8th, 2012 by 4:00 PM

Full Employment Council, Inc.
1740 Paseo
Kansas City, MO 64108
(816) 471-2330
www.feckc.org

Issue Date:
May 2, 2012
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I. BACKGROUND

The Full Employment Council, Inc. (FEC) is releasing this Invitation For Bid (IFB) in its capacity as the funding recipient and administrator of the Missouri Disaster Recovery Jobs Program (DRJP) funded by a National Emergency Grant (NEG) from the US Department of Labor. The funding is awarded for the period of October 1st, 2011 to September 30th, 2012.

II. TIMELINES

A. START AND END DATES

Worksite Restoration Projects have begun are estimated to end on September 30, 2012, (may be extended). Start dates will be negotiated prior to contract execution.

B. DUE DATE FOR PROPOSALS

To be considered, proposals must be received by the Full Employment Council no later than 4:00 p.m., Tuesday, May 8th, 2012 at the above address to the Attention of Tirhas Kidane; or electronic submission to tkidane@feckc.org. If mailed, proposals must be received by the same time and date regardless of the postmark date.

C. TENTATIVE AWARD DATE

FEC expects to announce awards on or about May 11th, 2012. (Exceptions: If additional procurement is required due to insufficient or unsatisfactory proposals received on the first round of procurement; if additional procurement is required in the event of a non-performing service provider).

III. GENERAL INFORMATION

Purpose

The Purpose of the program is to put unemployed workers to work restoring public lands following a natural disaster. This "Invitation for Bid" process is designed to support this program initiative by soliciting competitive bids relating to Heavy Equipment Rental and Supplies for exclusive use by FEC/ DRJP participant workers engaged in outdoor work activities, rebuilding and restoring the historic English Landing Park, 127 S. Main St., Parkville, MO, 64152

Who May Respond

Established businesses and companies licensed to operate in Kansas City, Missouri and surrounding areas may respond to this IFB.

Instructions on Proposal Submission

1. Invitation for Bid (IFB) Opening
   Tuesday, May 1, 2012
2. Closing Proposal Date
Proposals must be submitted no later than **4:00 p.m. Tuesday, May 8, 2012.** If mailed, proposals must be received by the same time and date regardless of the postmark date.

4. Conditions of Proposal
All costs incurred in the preparation of proposal responding to this IFB will be the responsibility of the Offeror and will not be reimbursed by the Full Employment Council, Inc.

5. Mailing Instructions
Proposals should be placed in sealed envelopes and addressed as follows:

**Tirhas Kidane**

**Chief Financial Officer**

**Full Employment Council, Inc.**

**1740 Paseo Blvd**

**Kansas City, Missouri 64108**

6. E-Mailing Instructions

Electronic E-mail Submission to:

**tkidane@feckc.org**

*with a subject line which reads:*

“DRJP – RENTAL EQUIPMENT – BID”

IV. PURPOSE
The purpose of this request is to solicit IFBs outlining costs and services from qualified companies to provide the Rental of Heavy Equipment and Supplies for FEC participant workers enrolled in the MO-DRJP program, and are working to restore and rebuild English Landing Park following last summer’s floods.

V. SCOPE OF SERVICES – SPECIFICATIONS
From this IFB process, Full Employment Council (FEC) intends to select vendor(s) for the purpose of the supply (rental / purchase) and delivery of “Heavy Equipment and Supplies”. The selected vendor(s) will be required to enter into an agreement with the Full Employment Council (FEC). The term of the agreement is to be a month to month lease for up to a five month period based upon need with an option to extend the agreement on the same terms and conditions, including pricing, for an additional term of up to three (3) months. The equipment will be utilized for restoration of park amenities and grounds at English Landing Park, 127 S. Main St., Parkville, Missouri, 64152
Detail Scope of Work

Project Understanding:

a. This project will provide rental equipment and supplies to FEC DRJP participant workers for use in restoring and rebuilding English Landing Park in Parkville, Missouri.

b. Orders will be submitted to vendor(s) on an “as needed” basis for items such as those listed in ATTACHMENT- A. This is a representative, but not comprehensive list. When available, equipment rental prices will include free delivery to and from English Landing Park in Parkville, Missouri.

c. All bid submissions will include any insurance, co-insurance, maintenance or damage waiver costs, with clear terms and conditions.

d. FEC is a non-profit, tax exempt entity, and as such, expects the best, competitive pricing levels to apply for all equipment itemized in ATTACHMENT - A, and those items not identified, yet covered under subsequent award agreement.

VI. SUBMISSION REQUIREMENTS

The cost and service agreement proposal / bid must cover the following:

(1) All original bids must be typed in indelible ink.
(2) All original bids must be submitted to the agency in a sealed envelope clearly marked on the outside or submitted electronically (emailed) to Tirhas Kidane at tkidane@feckc.org.
(3) The Invitation for Bid (IFB) Contract for Heavy Equipment Rental & Supplies will be awarded to the lowest-priced, responsive, best, and responsible bidder(s).
(4) To be eligible for evaluation, the bid must meet the stated standards for materials and comply with all conditions listed in the bid.
(5) Proponents shall provide their written policy regarding, returns for defective products, and exchanges for damaged, broken or malfunctioning equipment.

Additional Requirements

All respondents to this IFB are required to complete and submit the following items

A. Scope of Services Documentation
B. Ability to meet specifications of project
C. Proof of Past experience and two references
D. Pricing – in units by day, week, & month if differently scaled
E. Billing
   1. Describe your firm’s billing policies, procedures, and terms.
   2. Describe your firm’s ability to provide tax-exempt billing for FEC.
F. The Company must be in “good standing” (i.e., no local disputes) with all city, county, state or federal agencies.
AWARD OF CONTRACT/ BID
FEC reserves the right to award one contract or multiple contracts without discussion. Offerors should take this into consideration and provide their best proposal at their most competitive price.

This invitation for bid (IFB) is not to be construed as a contract or commitment of any kind. The Full Employment Council, Inc., reserves the right to accept, reject or negotiate the terms of any proposals submitted in response to this request.
# ATTACHMENT- A

## Missouri Disaster Recovery Jobs Program

<table>
<thead>
<tr>
<th>Equipment Description</th>
<th>QTY</th>
<th>Monthly Lease (for up to 5 months)</th>
<th>Vendor Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Platte Co - English Landing Park Restoration</strong></td>
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<tr>
<td><strong>I. Skid Steer Loader</strong></td>
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<tr>
<td>A. Bucket Attachment</td>
<td>1</td>
<td></td>
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<tr>
<td>B. Grapple Bucket Attachment</td>
<td>1</td>
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<tr>
<td>C. 30&quot; Tree Bit Auger Attachment</td>
<td>1</td>
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<tr>
<td>D. 60&quot; Brush Cutter Attachment</td>
<td>1</td>
<td></td>
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<tr>
<td>E. Tiller/Soil Conditioner Attachment</td>
<td>1</td>
<td></td>
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<tr>
<td>F. Jackhammer Attachment</td>
<td>1</td>
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<tr>
<td><strong>II. Dingo - Walk Behind Skid Steer</strong></td>
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<tr>
<td>A. Bucket Attachment</td>
<td>1</td>
<td></td>
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</tr>
<tr>
<td>B. Tiller/Soil Conditioner Attachment</td>
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<tr>
<td>C. Harley Rake Attachment</td>
<td>1</td>
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<tr>
<td>D. 24&quot; or 30&quot; Tree Bit Auger Attachment</td>
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<tr>
<td>E. Leveler Attachment</td>
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<tr>
<td>F. Jackhammer Attachment</td>
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<tr>
<td><strong>III. Job Box - 6' x 12' for Secure Storage of Tools</strong></td>
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### Additional Rental Tools Needed

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<thead>
<tr>
<th>Equipment Description</th>
<th>QTY</th>
<th>Monthly Lease (for up to 5 months)</th>
<th>Vendor Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Concrete Saw Walk Behind</td>
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<tr>
<td>B. Diamond Bit for Saw</td>
<td>1</td>
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<tr>
<td>C. Jackhammer Gas Powered</td>
<td>1</td>
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<tr>
<td>D. Concrete [Georgia] Buggy, Wheeled, Stand On</td>
<td>1</td>
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<tr>
<td>E. Scaffolding - Rental - Safety for Workers</td>
<td>40</td>
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<tr>
<td>F. Aerator - For Grass Soil</td>
<td>1</td>
<td></td>
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<tr>
<td>G. Slit Seeder for Planting Grass</td>
<td>1</td>
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<td></td>
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<tr>
<td>H. Leaf Vacuum - Pull Behind</td>
<td>1</td>
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</tbody>
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*Equipment to be delivered within 5 working days of signed lease agreement. Successful bidder must sign a purchase order / contract agreement within 48 hours of 3 day notice of award; or contract will be awarded to next most responsive bidder as determined by the Full Employment Council.*

**Company Certification**

I certify and agree to all terms and conditions as specified on pages 1-7 of this bid specification.

____________________________________  __________________
Authorized Company Representative                Date