

January 9, 2012 January 9, 2012

REQUEST FOR PROPOSALS

For

Work Clothing

Issued by:

Full Employment Council, Inc.

1740 Paseo

Kansas City, MO 64108

(816) 471-2330

January 6, 2012

I. AUTHORITY

II. TIME LINES

- A. PRE-BID CONFERENCE
- B. START AND END DATES
- C. DUE DATE FOR PROPOSALS
- D. TENTATIVE AWARD DATE

III. GENERAL INFORMATION

IV. PROGRAM SCOPE

V. SUBMISSION REQUIREMENTS

I. AUTHORITY

The Full Employment Council, Inc. (FEC) is releasing this Request for Proposal (RFP) in its capacity as program administrator for the GREAT program.

II. TIME LINES

A. PRE-BID CONFERENCE

There will be a Pre-Bid Conference at 10:00 a.m., [January 20th, 2012](#)

at:

The Full Employment Council
1720 *conference room*
1740 Paseo blvd.
Kansas City, Missouri

The purpose of the pre-bid conference is to respond to technical questions posed by those submitting proposals. Technical questions regarding the RFP may not be submitted after the Pre-Bid Conference.

B. START AND END DATES

Projects are estimated to start January 30th 2012 and end March 30, 2012. Start dates will be negotiated prior to contract execution.

C. DUE DATE FOR PROPOSALS

To be considered, proposals must be received by the Full Employment Council no later than 4:00 PM, Friday, January 27, 2012 at the above address, to the attention of Tirhas Kidane. If mailed, proposals must be received by the same time and date regardless of the postmark date.

D. TENTATIVE AWARD DATE

FEC expects to announce award on or about January 30,2012. (Exceptions: If additional procurement is required due to insufficient or unsatisfactory proposals received on the first round of procurement; if additional procurement is required in the event of a non-performing service provider;

III. GENERAL INFORMATION

B Who May Respond

Established and Licensed businesses and companies within Kansas City, Missouri may respond to this RFP.

Instructions on Proposal Submission

1. Request for Proposal Opening
January 6. 2012
2. Pre-Proposal Conference –Walk thru
January 20 2012
3. Closing Proposal Date
January 27, 2012

Proposals must be submitted no later than 2:00 p.m., Friday January 27, 2012.

2. Conditions of Proposal

All costs incurred in the preparation of proposal responding to this RFP will be the responsibility of the Offeror and will not be reimbursed by the Full Employment Council, Inc.

3. Instructions to Prospective Contractors

C WAGE RATES AND LABOR STANDARDS

The below projects are federally funded and must comply with all State and Federal requirements for prevailing wage rates and labor standards in compliance with the prevailing wages as established by the United States Department of Labor.

Your proposal should be addressed as follows:

Tirhas Kidane
Chief Financial Officer
Full Employment Council, Inc.
1740 Paseo, Suite D
Kansas City, Missouri 64108

It is important that the Offeror's proposal be submitted in a sealed envelope clearly marked in the lower left-hand corner with the following information:

Date_____

Company Name_____

Proposals for Work Clothing

The proposal should include the following:

- 1) Scope of Services
- 2) Ability to meet specifications of project
- 3) Past experience and two references
- 4) Budget and payment requirements
- 5) Maintenance and System Management
- 6) Current E-Verify documentation

IV PROGRAM SCOPE

Full Employment Council (FEC), Request for Proposal– **Work Clothing**

From this RFP process, Full Employment Council (FEC intends to select for the purpose of the supply and delivery of Work Clothing to the Full Employment Council (FEC

The selected will be required to enter into an agreement with the Full Employment Council (FEC). The term of the agreement is to be for a period of 2 months with an option to extend the agreement on the same terms and conditions, including pricing, for an additional term of up to one (1) month.

The Deliverables will be utilized for outdoor weather and uniform presentations for canvassing private residential areas.

Scope of Work

The Full Employment Council (FEC) requires a qualified Supplier to supply and deliver Work Clothing for Men and Women Work Clothing for the following six (6) Categories.

*** (700 UNITS EACH)**

***Provide per unit costs and volume price breaks of each category.**

Category 1 – Knit hats

Category 2 – Insulated Trousers

Category 3 – Insulated Jackets

Category 4 – Insulated Gloves

Category 5 – Insulated Boots

Proponents should have the capability to submit a bid for all of the six (6) Categories.

Proponents must bid on all items within a Category to be considered for an award

No Guarantee of Volume of Work or Exclusivity of Contract

The Full Employment Council (FEC) makes no guarantee of the value or volume of work to be assigned to the successful bidder. The Agreement executed with the successful bidder will not be an exclusive contract for the provision of the described Deliverables. The Full Employment Council (FEC) may contract with others for the same or similar Deliverables to those described in this RFP or may obtain the same or similar Deliverables internally.

CATEGORY 1 – Knit Hats

Knit hats shall be provided in the following sizes. One size fits all

CATEGORY 2 – Insulated Trousers

Insulated jackets shall be provided in sizes S-M-L-XL-XXL

CATEGORY 3 - Insulated Jackets

Insulated jackets are to be supplied in a unisex cut within the specified fabric and color.
Insulated jackets shall be provided in sizes S-M-L-XL-XXL.

CATEGORY 4 – Insulated Gloves

Insulated gloves are to be supplied in a unisex cut within the specified fabric and color.
Insulated gloves shall be provided in sizes S-M-L-XL-XXL.

Category 5 – Insulated Boots

Insulated boots are to be supplied in a men's and women's cut within the specified fabric and color.
Insulated boots shall be provided in sizes 6-12 woman's/8-15 men's.

Contact(s)

Tirhas Kidane, CFO

Full Employment Council

1740 Paseo Blvd, Kansas City, Mo 64127

Questions 816-471-2330 x312 - Anthony Crompton

This request for proposal is not to be construed as a contract or commitment of any kind. The Full Employment Council, Inc., reserves the right to accept, reject or negotiate the terms of any proposals submitted in response to this request.

Sincerely,

Tirhas Kidane

Chief Financial Officer